# CONEMAUGH MEMORIAL MEDICAL CENTER GRADUATE MEDICAL EDUCATION POLICY

#### ELIGIBILITY AND SELECTION POLICY

### **Purpose**

To establish guidelines for selecting applicants admitted to Conemaugh Memorial Medical Center (CMMC) residency/fellowship programs.

### **Applies To**

All CMMC Graduate Medical Education (GME) residency/fellowship programs.

## **Policy**

GME programs will utilize the recommended standards/criteria for selection of candidates for their residency/fellowship programs. Candidates must be eligible for a Pennsylvania medical training license and meet program and institutional requirements. Any resident/fellow transferring from another program may not be selected without formal communication from the transferring resident/fellow's program director.

Candidates for advanced placement must meet the eligibility requirements of the Specialty Board and ACGME.

#### **Procedure**

#### A. Resident/Fellow Selection

- 1. Programs should select residents/fellows from among eligible applicants on the basis of their preparedness, ability, aptitude, academic credentials, and communication skills.
- **2.** Programs will not discriminate with regard to race, age, religion, color, national origin, disability, or veteran status.
- **3.** Programs will participate in the National Residency/Fellowship Matching Program (NRMP)
- **4.** An applicant invited to interview for a resident/fellow position must be informed, in writing or by electronic means, of the terms, conditions, and benefits of appointment to the ACGME-accredited program, either in effect at the time of the interview or that will be effect at the time of his/her eventual appointment. (IR-IV.A.3)
- **5.** Although the process of screening and interviewing applicants may be shared with members of the faculty, the final responsibility for resident/fellow selection rests with the program directors.

# B. Resident/Fellow Eligibility

Applicants with one of the following qualifications are eligible for appointment to the residency/fellowship programs;

- 1. Graduates of medical schools in the US and Canada accredited by the LCME,
- 2. Graduates of a college of medicine accredited by the AOA,
- **3.** Graduates of medical schools outside the US and Canada who meet one of the following qualifications
  - **a.** have received a valid Educational Commission for Foreign Medical Graduates (ECFMG) Certificate, or

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- **b.** possess an unrestricted license to practice medicine in a US licensing jurisdiction (e.g. Puerto Rico),
- **4.** Graduates of medical schools outside the US who have completed a Fifth Pathway program at an LCME-accredited medical school.

## C. Resident/Fellow Requirements

- 1. All applicants are required to meet the requirements for and obtain Pennsylvania training licensure before the start of training. In general this requires passage of USMLE or COMLEX 1 and 2 and obtaining necessary visas.
- **2.** Failure to obtain licensure on time will result in a hardship for the residency program and may result in the program petitioning for a waiver of NRMP commitment.

#### References

CR-III.A.1.b) (Eligibility Criteria) IR-IV.A.3 (Resident/Fellow Recruitment)

GMEC Revision: 10/2012, 1/2016, 3/2018

GMEC Review: 5/2009